

IIS (Deemed to be University), Jaipur

FACULTY SELF APPRAISAL REPORT (20__-20__)

1. Name of the staff member Mr./Ms./Dr. : type
2. Present Designation & Department : type
3. Period of Association with ICG-The IIS University : type
4. Highest Academic Qualification at the time of recruitment : type
5. Higher / Technical / Professional Qualification : type
acquired during service at this institution

I. SYLLABI, TEACHING & EVALUATION (ODD and EVEN Semesters)

Q.1(a) UG

	Sem. / Section	Course title taught	Type of Paper Theory / practical	Actual Classes Taken /Actual Allotted	Total enrolment/no of students In the class	Pass %	Students passed in I with credit
April 2016	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type

	Sem. / Section	Course title taught	Type of Paper Theory / practical	Actual Classes Taken /Actual Allotted	Total enrolment/no of students In the class	Pass %	Students passed in I with credit
Dec. 2016	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type

(b) PG

	Sem. / Section	Course title taught	Type of Paper Theory / practical	Actual Classes Taken /Actual Allotted	Total enrolment/no of students In the class	Pass %	Students passed in I with credit
April 2016	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type

IIS (Deemed to be University), Jaipur

FACULTY SELF APPRAISAL REPORT (20__-20__)

	Sem. / Section	Course title taught	Type of Paper Theory / practical	Actual Classes Taken /Actual Allotted	Total enrolment/no of students In the class	Pass %	Students passed in I with credit
Dec. 2016	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type

(c) Any other

Sem. / Section	Course title taught	Type of Paper Theory / practical	Actual Classes Taken /Actual Allotted	Total enrolment/no of students In the class	Pass %	Students passed in I with credit
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type

Q. 2 What strategies do you propose for improving the results of your students?

type

Q.3 Were there any posting errors found in your C.A. Booklet/OMRs/Award Sheets or any other examination related documents? If yes, how many times within two semesters? Justify.

type

Q.4 Did you receive any grievance against the marks awarded by you in the Continuous assessment test? If yes, how did you resolve the same?

type

Q.5 Do you prepare teaching plans before the commencement of Semester and get them approved by Head of your Department? Yes/No. If No, why?

type

Q.6 What kind of activities you conduct as part of class activity component of CA?

type

Q.7 Do you identify slow and advanced learners in your class and share with your head? Yes/No

type

If yes, what plan of action did you devise for dealing with the weak and irregular students in the class?

type

If no, please explain the reason thereof?

type

IIS (Deemed to be University), Jaipur

FACULTY SELF APPRAISAL REPORT (20__-20__)

Q.8 Did you mention remedial classes taken by you during the year in the attendance register and metacampus?

type

Q.9 What is your contribution to the development of course material or new courses? List them.

type

Q.10 What are the resources that you make use of to make your teaching interesting and learning student centric?

S. No.	Type of Resources	Specification
1	ICT/E-Resources	type
2	Audio-Visual Resources	type
3	Journals/Magazines/Etc.	type
4	Any Other	type

Q.11 In the practical sessions/classes do you help students in bridging the theory and practice by introducing any innovative experiments/exercises?

type

Q.12 Did you adopt any innovative practice this year to enhance teaching and learning? If yes, please specify.

type

Q. 13 Do you generate awareness amongst students regarding the books/journals/e-resources available in the central library? If yes, mention few instances.

type

Q.14 How do you guide students to prepare themselves for placements?

type

Q. 15 Do students come to your classes regularly? If not, what practices do you adopt to keep them regular?

type

Q.16 What books, (other than the textbooks), Journals & websites did you refer to during the year of review to increase your professional competence? List few of them along with the source.

1. type

2. type

3. type

4. type

5. type

6. type

Q. 17 Other sources of information consulted by you, please specify.

1. type

2. type

3. type

4. type

5. type

IIS (Deemed to be University), Jaipur

FACULTY SELF APPRAISAL REPORT (20__-20__)

Q.18 Metacampus

S. No.		YES/NO
1.	Do you mark attendance regularly in attendance register?	type
2.	Do you mark attendance regularly in Metacampus?	type
3.	Number of times Metacampus account was blocked:	type
4.	Do you make use of Metacampus for promoting teaching -learning regularly?	type

II Committee Work (July 2016 to May 2017)

Q. 19 Committee

Formed by	Position	Type of committee
University	Nodal Officer	Statutory
Department	Convenor	Standing
Any Other	Coordinator	Adhoc
	Member	Annual

S.NO.	Name of the Committee	Formed by	Position	Type	Approx no of meetings attended	Your Contribution
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type

Q. 20 Based on your area(s) of interest, which committee would you like to be associated with in the next session?

type

Q. 21 Are you prepared to share any additional responsibility for smooth functioning of the University?

Yes/No

type

If yes, what are your areas of interest?

type

IIS (Deemed to be University), Jaipur

FACULTY SELF APPRAISAL REPORT (20__-20__)

III RESEARCH

1. Research Projects

Q.22 List of Major/Minor Projects Sanctioned/Applied For

S. No.	Principle Investigator	Co-Investigator	Title of Project	Name of the Funding Agency	Major/ Minor/ University/ Student project	Date of Sanction / Application	Amount Sanctioned	Status: Ongoing/Completed
type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type

Q.23 Consultancy Projects

Consultancy offered (Area)	Name of Organisation	Nature of work	Duration with date	Amount earned	Team Size (Name and Designation)	Sanction letter no.	Status: Ongoing/Completed
type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type

Q.24 Projects outcome/output: Patent/Technology transfer / Product / Process (for Sciences) Major Policy document of Govt. Bodies at Central/State level (for other Disciplines)

Type of project outcome	Collaborative body (if any)	Status International/ National/State	Nature of work	Duration with date	Amount earned (if any)
type	type	type	type	type	type
type	type	type	type	type	type
type	type	type	type	type	type

IIS (Deemed to be University), Jaipur
FACULTY SELF APPRAISAL REPORT (20__-20__)

2. Research guidance

Q.25 Ph. D.:

Registration No.	Name of candidate	Name of the Institution	Faculty (Science/Arts/Commerce)	Date of Registration	Status of Thesis (Completed/ Pursuing)	Title	Year in which Ph.D. Awarded (if completed)	Name of Supervisor(s) (Along with designation and official address)
type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type

Q.26 M.Phil. :

Registration No.	Name of candidate	Name of the Institution	Faculty (Science/Arts/Commerce)	Date of Registration	Status of Thesis (Completed/ Pursuing)	Title	Year in which M.Phil. Awarded (if completed)	Name of Supervisor(s) (Along with designation and official address)
type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type

Q.27 Post-Doctoral Degree/ D.Sc./D. Lit. (Self)

Name of the Institution	Faculty	Date of Registration	Status of Thesis (Completed/Pursuing)	Title	Year of Award of Degree	Name of Supervisor(s) (Along with designation and official address)
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type

IIS (Deemed to be University), Jaipur

FACULTY SELF APPRAISAL REPORT (20__-20__)

Q.28 Post-Doctoral Fellowship

Name of the Institution	Faculty	Date of Sanction of Fellowship	Date of Completion (if completed)	Title of Research	Supervisor/Co-supervisor
type	type	type	type	type	type
type	type	type	type	type	type
type	type	type	type	type	type
type	type	type	type	type	type

Q.29 Post-Doctoral work Supervised

Name of candidate	Faculty	Name of the Institution	Title	Supervisor/Co-supervisor	Date of Registration	Status: Submitted/On-going
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type

Q.30 PG Dissertations/ Projects Supervised

S. No.	Name of Supervisor	Name of Co-Supervisor	Title	Name of Candidate	Class, Subject, semester	Year
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type

IIS (Deemed to be University), Jaipur

FACULTY SELF APPRAISAL REPORT (20__-20__)

3. Publication

Q.31 Publications in Refereed Journals (Print/ e-journal)

S. No.	First Author	Co-authors	Title of Publication	Name of the Journal	Details of Journal					Impact Factor	URL (if any)	ID*	Citations	SJR	SNIP
					Status	Vol. (No.)	Page No.	Year	ISSN No.						
					International/ National/ State										
type	type	type	type	type	type	type	type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type	type	type	type	type	type	type	type

*ID: International Database: Web of Science, Scopus, Mendeley, Research Gate Humanities International Database

Q.32 Papers/Articles Published elsewhere (Non-Refereed Journals/ Magazines/ Newspapers etc.)

S.No.	First Author	Co-authors	Title of Publication	Name of Non-refereed Journal/Magazines/News paper etc. in which it is published	Details of Journal						
					Status International/ National/ State	Name	Edition/ Vol. No.	Page No.	Year	ISSN/ISBN No.	
type	type	type	type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type	type	type	type

Q.33 Research Papers Published in Conference/ Seminar/ Workshops/ Symposium Proceedings

S. No.	First Author	Co-Authors	Title of Paper in the Proceedings	Name of the Conf./Seminar/Workshop	Name of the Organising Institution	Status International/ National/ State	Date(s)	ISSN No.
type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type

Q.34 Monographs

Author	Title	Publisher	Status International/ National/ State	Year
type	type	type	type	type
type	type	type	type	type
type	type	type	type	type
type	type	type	type	type

IIS (Deemed to be University), Jaipur

FACULTY SELF APPRAISAL REPORT (20__-20__)

Q. 35 Fully Authored Books

S. No.	First Author	Co-authors	Name of the Book	Publisher	Year of Publication	Status International/ National/ State	ISBN No.
type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type

Q.36 Books Edited

S. No.	First Editor	Co-Editor	Name of the Book	Publisher	Year of Publication	Author	Status International/ National/ State	ISBN No.
type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type

Q.37 Chapters in Edited Books

S. No.	First Author	Co-Author	Name of the Book	Title of Chapter	Publisher	Year of Publication	Status International/ National/ State	ISBN No.
type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type

Q.38 Serving on Editorial Board

Name of Journal/ Book	Institution / Organisation	Designation	ISBN No./ISSN No.	Year	Impact Factor	Vol. No.
type	type	type	type	type	type	type
type	type	type	type	type	type	type

Q.39 Editing of the proceedings of Seminar/Symposia/Conference/Workshop etc.

S. No.	Name of the Seminar/Symposia/ Conference/Workshop	Name of the Organising Institution	Date(s)	Status International/ National/ Regional/ State	First Editor	Co-Editor	Year of Publication	ISBN No.
type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type

IIS (Deemed to be University), Jaipur

FACULTY SELF APPRAISAL REPORT (20__-20__)

Q.40 Peer Reviewing of Papers

S. No.	Title of Paper	Name of Journal	Year of Publication	Refereed/ Non-Refereed	Author	ISBN No.
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type

Q.41 Peer Reviewing of Project Proposals/Evaluation of Project Completion Report

S. No	Evaluation of Project Completion/ Project Proposals	Title of Project	Granting Institution	Name of Investigator with affiliations	Name of co-investigator (if any)	Amount granted	Year
type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type

4. Participation/ presentation in Conferences etc.

Q.42 Resource Person / Expert in Seminars/Workshops/Conferences/Symposia

S. No.	Topic of which lecture was delivered	Name of the Conf./Seminar/Workshop	Name of the Organizing Institution	Status International/ National/ State	Date(s)	Invited in Capacity of type
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type

Q.43 Training Course / Conference /Seminar / Workshop/Symposiums Organized (As Coordinator / Convener / Organising Secretary) for strengthening financial position of the institution:

S. No	Name of the event	Type of event	Name of the Organising Institution	Status International/ National/ State	Date(s)	Position in the organising committee
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type

Q.44 Papers Presented in Conferences / Seminars / Symposia

S. No	First Author	Co-authors	Name of the Conference	Name of the Organising Institution	Date(s)	Year	Title of the paper presented	Oral/Poster	Status International/ National/ State/ Local
type	type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type	type

IIS (Deemed to be University), Jaipur

FACULTY SELF APPRAISAL REPORT (20__-20__)

Q.45 Seminars/Workshops/Conferences/Symposia attended

S. No.	Name of the Conf./Seminar/Workshop	Name of the Organising Institution/ Society	Status		Date(s)	Year
			International/	National/ State		
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type

Q.46 List of FDP attended

S. No.	Name of the FDP	Name of the Organizing Institution	Status		Date(s)	
			International/	National/ State		
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type

Q.47 List of Refresher/Orientation Courses attended

S. No.	Nature of the Courses	Name of the Organising Agency	Date(s)		Year
			From	To	
type	type	type	type	type	type
type	type	type	type	type	type
type	type	type	type	type	type

Q.48 Awards/ Honours/ Recognitions

S. No.	Name of the event	Category	Name of the Organising Institution	Status		Date(s)	Award/ Honour/ Recognition
				International/	National/ State		
type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type

5. Others

Q.49 Interdisciplinary Research

Topic	Institution/Department	Name of Faculty	Name of Programme with semester
type	type	type	type
type	type	type	type
type	type	type	type

IIS (Deemed to be University), Jaipur

FACULTY SELF APPRAISAL REPORT (20__-20__)

Q.50 Recognition from Professional Body / Agency

Recognition	Nature of Recognition	Professional Body/Agency
type	type	type
type	type	type
type	type	type

Q.51 Collaboration & Linkages for Research

Area/Topic	Organisation	Period	Detail pertaining to Finance/Sponsorship	Whether MOU has been signed (name of the organisation)	Date
type	type	type	type	type	type
type	type	type	type	type	type
type	type	type	type	type	type

Q.52 Extension Activities organized for Community other than NSS/NCC/Cultural /NEN

Name of activity	Nature of activity (Demo/Poster making/Slogan/ Popular lectures/Quiz)	Venue of event	Beneficiaries	Duration with date
type	type	type	type	type
type	type	type	type	type
type	type	type	type	type

Q.53 Membership of Professional Bodies

S. No.	Name of Professional Body	Duration of Membership (Mention Year)
type	type	type
type	type	type
type	type	type

Q.54 Membership of Academic Bodies

S. No.	Name of Academic Body	Tenure
type	type	type
type	type	type
type	type	type
type	type	type

IIS (Deemed to be University), Jaipur

FACULTY SELF APPRAISAL REPORT (20__-20__)

IV MISCELLANEOUS

Q. 55 Leaves availed during the year

Types of leaves	No
Casual Leave	type
Medical Leave	type
Academic Leave	type
Duty Leave	type
Any other	type

Q. 56 Do you seek prior permission from the authorities before proceeding on leave?

type

Q. 57 Do you come to the University on time? (YES / NO / SOMETIMES (Number))

type

Q. 58 Do you seek permission from the authorities in case of early departure?

type

Q. 59 Do you give private tuitions?

If yes, give the details of the students, classes and the money being charged?

type

Q.60 What kind of Inter Personal relations do you have with:

(a) Students type

(b) Colleagues type

(c) H.O.D type

(d) Deans type

Q. 61 Have you been served any letter asking you to explain yourself or has any disciplinary action been taken against you during the current academic year? Yes/No.

type

If yes, describe the matter and your view point in brief.

type

Q. 62 Specify the areas of your success and failures during the year:

type

Q. 63 What steps do you plan to take to improve upon your past achievements and guard against past failures?

type

Q. 64 Do you feel you should be granted annual increment? Justify.

type

To the best of my knowledge the above information is true.

Date: type

Signature of the Faculty