IIS (deemed to be University), Jaipur

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1. Name of the faculty member (Mr./ Ms./ Dr.) :type
2. Present Designation and Department : type
3. Period of Association with IIS (Deemed to be University) :type
4. Highest Academic Qualification at the time of recruitment :type
5. Higher/ Technical/ Professional Qualification acquired during service at this institution :type

I. SYLLABI, TEACHING & EVALUATION (ODD and EVEN Semesters)

Q.1(a) UG

	Sem. / Section	Course title taught	Type of Paper Theory / Practical	Actual Classes Taken /Actual Allotted	Total enrolment/no of students In the class	Pass %	Students passed in I with credit
April 2020	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type

	Sem. / Section	Course title taught	Type of Paper Theory / Practical	Actual Classes Taken /Actual Allotted	Total enrolment/no of students In the class	Pass %	Students passed in I with credit
Dec. 2020	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type

(b) PG

	Sem. / Section	Course title taught	Type of Paper Theory / Practical	Actual Classes Taken /Actual Allotted	Total enrolment/no of students In the class	Pass %	Students passed in I with credit
April 2020	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type

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	Sem. / Section	Course title taught	Type of Paper Theory / Practical	Actual Classes Taken /Actual Allotted	Total enrolment/no of students In the class	Pass %	Students passed in I with credit
Dec. 2020	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type
	type	type	type	type	type	type	type

(c) Any other

Sem. / Section	Course title taught	Type of Paper Theory / Practical	Actual Classes Taken /Actual Allotted	Total enrolment/no of students In the class	Pass %	Students passed in I with credit
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type

Q. 2 **What strategies do you propose for improving the results of your students?**

type

Q.3 **Were there any posting errors found in your C.A. Booklet/ OMRs/ Award Sheets or any other examination-related document? If yes, how many times in the last two semesters? Justify.**

type

Q.4 **Did you receive any grievance against the marks awarded by you in the Continuous Assessment Tests? If yes, how did you resolve the same?**

type

Q.5 **Do you prepare Teaching Plans before the commencement of the Semester and get those approved by Head of your Department? Yes/ No. If No, why?**

type

Q.6 **What kind of activities do you conduct as part of the Class Activity component of CA?**

type

Q.7 **Do you identify Slow and Advanced learners in your class and share the names with the Head? Yes/ No**

type

If yes, what plan of action did you devise for dealing with the weak and irregular students in the class?

type

If no, please explain the reason thereof?

type

Q.8 **Did you mention Remedial Classes taken by you during the year in the Attendance Register?**

type

Q.9 **What is your contribution to the development of course-material or new courses? List them.**

type

Q.10 **What are the resources that you make use of to make your teaching interesting and learning student-centric?**

S. No.	Type of Resources	Specification
1	ICT/E-Resources	type
2	Audio-Visual Resources	type
3	Journals/Magazines/Etc.	type
4	Any Other	type

Q.11 **In the practical sessions/classes, do you help students in bridging the gap between theory and practice by introducing any innovative experiments/exercises?**

type

Q.12 **Did you adopt any innovative practice(s) this year to enhance teaching and learning? If yes, please specify.**

type

Q. 13 **Do you generate awareness amongst students regarding the books/journals/e-resources available in the central library? If yes, mention a few instances.**

type

Q.14 **How do you guide students to prepare themselves for Placements?**

type

Q. 15 **Do students attend your classes regularly? If not, what practices do you adopt to ensure regularity?**
type

Q.16 **Which books, (other than the textbooks), journals and websites did you refer to during the year of review to increase your professional competence? List a few of them along with the source.**

1. type

2. type

3. type

4. type

5. type

6. type

Q. 17 **Other sources of information consulted by you?**

1. type

2. type

3. type

4. type

5. type

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Q.18 **Virtual Teaching**

S. No.		YES/NO
1.	Do you mark attendance regularly in the Attendance Register?	type
2.	Do you make use of MS Teams for posting assignments, quiz, etc.?	type

II Committee Work (July 2020 to May 2021)

Q. 19 **Committees**

Formed by	Position	Type of committee
University	Nodal Officer	Statutory
Department	Convenor	Standing
Any Other	Co-ordinator	Adhoc
	Member	Annual

S.NO.	Name of the Committee	Formed by	Position	Type	Approx no. of meetings attended	Your Contribution
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type

Q. 20 **Based on your area(s) of interest, which Committee would you like to be associated with in the next session?**

type

Q. 21 **Are you prepared to share any additional responsibility for smooth functioning of the University? Yes/No**

type

If yes, what are your areas of interest?

type

III   RESEARCH

1.   Research Projects

Q.22   List of Major/Minor Projects Sanctioned/Applied For

S. No.	Principle Investigator	Co-Investigator	Title of the Project	Name of the Funding Agency	Major/ Minor/ University/ Student Project	Date of Sanction / Application	Amount Sanctioned	Status: Ongoing/Completed
type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type

Q.23   Consultancy Projects

Consultancy offered (Area)	Name of the Organisation	Nature of work	Duration with date	Amount earned	Team Size (Name and Designation)	Sanction letter no.	Status: Ongoing/Completed	
type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type

Q.24   Project-outcome/output: Patent/ Technology-transfer/ Product/ Process (for Sciences)/ Major Policy document of Govt. Bodies at Central/ State level (for other Disciplines)

Type of Project-outcome	Collaborative body (if any)	Status International/ National/State	Nature of work	Duration with date	Amount earned (if any)
type	type	type	type	type	type
type	type	type	type	type	type
type	type	type	type	type	type

2.   Research-guidance

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Q.25   Ph.D.:

Registration No.	Name of the Candidate	Name of the Institution	Faculty (Science/Arts/Commerce)	Date of Registration	Status of Thesis (Completed/ Pursuing)	Title	Year in which Ph.D. Awarded (if completed)	Name of Supervisor(s) (Along with designation and official address)
type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type

Q.26   M. Phil. :

Registration No.	Name of the Candidate	Name of the Institution	Faculty (Science/Arts/Commerce)	Date of Registration	Status of Thesis (Completed/ Pursuing)	Title	Year in which M. Phil. Awarded (if completed)	Name of Supervisor(s) (Along with designation and official address)
type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type

Q.27   Post-Doctoral Degree/ D.Sc./D. Lit. (Self)

Name of the Institution	Faculty	Date of Registration	Status of Thesis (Completed/Pursuing)	Title	Year of Award of Degree	Name of Supervisor(s) (Along with designation and official address)
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type

Q.28   Post-Doctoral Fellowship

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Name of the Institution	Faculty	Date of Sanction of Fellowship	Date of Completion (if completed)	Title of Research	Supervisor/Co-supervisor
type	type	type	type	type	type
type	type	type	type	type	type
type	type	type	type	type	type
type	type	type	type	type	type

Q.29   Post-Doctoral work Supervised

Name of the Candidate	Faculty	Name of the Institution	Title	Supervisor/ Co-supervisor	Date of Registration	Status: Submitted/On-going
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type

Q.30   PG Dissertations/ Projects Supervised

S. No.	Name of the Supervisor	Name of the Co-Supervisor	Title	Name of the Candidate	Class, Subject, Semester	Year
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type

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3. Publications (July 2020to May 2021)

Q.31 Publications in Refereed Journals (Print/ e-journal)

S. No.	First Author	Co-author(s)	Title of the Publication	Title of the Journal	Details of Journal					Impact Factor	URL (if any)	ID*	Citations	SJR	SNIP
					Status International/ National/ State	Vol. (No.)	Page No.	Year	ISSN						
type	type	type	type	type	type	type	type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type	type	type	type	type	type	type	type

*ID: International Databases: Web of Science, Scopus, Mendeley, Research Gate Humanities International Database

Q.32 Papers/Articles Published elsewhere (Non-Refereed Journals/ Magazines/ Newspapers, etc.)

S. No.	First Author	Co-author(s)	Title of the Publication	Title of the Non-refereed Journal/ Magazine/ Newspaper, etc. in which it is published	Details of Journal					
					Status International/ National/ State	Title	Issue/ Vol. No.	Page Nos.	Year	ISSN/ISBN
type	type	type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type	type	type

Q.33 Research Papers Published in Conference/ Seminar/ Workshop/ Symposium-Proceedings

S. No.	First Author	Co-Author(s)	Title of the Paper in the Proceedings	Name of the Conf./Seminar/Workshop/ Symposium	Name of the Organising Institution	Status International/ National/ State	Date(s)	ISSN
type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type

Q.34 Monographs

Author	Title	Publisher	Status International/ National/ State	Year
type	type	type	type	type
type	type	type	type	type
type	type	type	type	type

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Q. 35   Books Authored

S. No.	First Author	Co-author(s)	Title of the Book	Publisher	Year of Publication	Status International/ National/ State	ISBN
type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type

Q.36   Books Edited

S. No.	First Editor	Co-Editor(s)	Title of the Book	Publisher	Year of Publication	Author	Status International/ National/ State	ISBN No.
type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type

Q.37   Chapters in Edited Books

S. No.	First Author	Co-Author(s)	Title of the Book	Title of the Chapter	Publisher	Year of Publication	Status International/ National/ State	ISBN
type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type

Q.38   Serving on Editorial Board

Title of the Journal/ Book	Institution / Organisation	Designation	ISBN/ ISSN	Year	Impact Factor	Vol. No.
type	type	type	type	type	type	type
type	type	type	type	type	type	type

Q.39   Editing of the Proceedings of Seminars/ Symposia/ Conferences/ Workshops, etc.

S. No.	Name of the Seminar/ Symposium/ Conference/ Workshop	Name of the Organising Institution	Date(s)	Status International/ National/ Regional/ State	First Editor	Co-Editor	Year of Publication	ISBN
type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type

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Q.40   **Peer Reviewing of Papers**

S. No.	Title of the Paper	Title of the Journal	Year of Publication	Refereed/ Non-Refereed	Author	ISSN
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type

Q.41   **Peer Reviewing of Project Proposals/Evaluation of Project-completion Report**

S. No	Evaluation of Project-completion/ Project Proposals	Title of the Project	Granting Institution	Name of Investigator with affiliation	Name of Co-investigator (if any)	Amount granted	Year
type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type

4.   Participation/ Presentation in Conferences, etc.

Q.42   **As Resource Person / Expert in Seminars/ Workshops/ Conferences/ Symposia**

S. No.	Topic on which lecture was delivered	Name of the Conf./ Seminar/ Workshop	Name of the Organizing Institution	Status International/ National/ State	Date(s)	Invited in the Capacity of type
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type

Q.43   **Training Courses / Conferences /Seminars / Workshops/Symposiums Organized (As Coordinator / Convener / Organising Secretary) for strengthening the financial position of the institution:**

S. No	Name of the Event	Type of Event	Name of the Organising Institution	Status International/ National/ State	Date(s)	Position in the Organising Committee
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type

Q.44   **Papers Presented in Conferences / Seminars / Symposia**

S. No	First Author	Co-author(s)	Name of the Conference	Name of the Organising Institution	Date(s)	Year	Title of the Paper presented	Oral/ Poster	Status International/ National/ State/ Local
type	type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type	type
type	type	type	type	type	type	type	type	type	type

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Q.45   Seminars/ Workshops/ Conferences/ Symposia attended

S. No.	Name of the Conf./ Seminar/ Symposium/ Workshop	Name of the Organising Institution/ Society	Status International/ National/ State	Date(s)	Year
type	type	type	type	type	type
type	type	type	type	type	type
type	type	type	type	type	type

Q.46   List of FDPs attended

S. No.	Name of the FDP	Name of the Organizing Institution	Status International/ National/ State	Date(s)	
type	type	type	type	type	type
type	type	type	type	type	type
type	type	type	type	type	type

Q.47   List of Refresher/ Orientation Courses attended

S. No.	Nature of the Course	Name of the Organising Agency	Date(s) From	To	Year
type	type	type	type	type	type
type	type	type	type	type	type
type	type	type	type	type	type

Q.48   Academic Awards/ Honours/ Recognition

S. No.	Name of the Event	Category	Name of the Organising Institution	Status International/ National/ State	Date(s)	Award/ Honour/ Recognition
type	type	type	type	type	type	type
type	type	type	type	type	type	type
type	type	type	type	type	type	type

5.   Others

Q.49   Interdisciplinary Research

Topic	Institution/Department	Name of the Faculty Member	Name of the Programme with Semester
type	type	type	type
type	type	type	type
type	type	type	type

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Q.50   **Recognition from Professional Bodies/ Agencies**

Nature of Recognition	Received from (Professional Body/ Agency)
type	type
type	type
type	type

Q.51   **Collaborations & Linkages for Research**

Area/ Topic	Organisation	Period	Details pertaining to Finances/ Sponsorship	Whether MOU has been signed (If yes, name of the Organisation)	Date of Signing
type	type	type	type	type	type
type	type	type	type	type	type
type	type	type	type	type	type

Q.52   **Extension Activities organized for the Community (other than NSS/ NCC/ Cultural / NEN activities)**

Name of the Activity	Nature of the Activity (Demo./ Poster-making/ Slogan-writing/ Popular lecture/ Quiz)	Venue	Beneficiaries	Duration with date
type	type	type	type	type
type	type	type	type	type
type	type	type	type	type

Q.53   **Membership of Academic Bodies**

S. No.	Name of the Academic Body	Tenure
type	type	type
type	type	type
type	type	type
type	type	type

Q.54   **Membership of Professional Bodies**

S. No.	Name of the Professional Body	Duration of Membership (Mention Year)
type	type	type
type	type	type
type	type	type

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IV   MISCELLANEOUS

Q. 55 Leaves availed during the year

Types of leaves	No
Casual	type
Medical	type
Academic	type
Duty	type
Any other	type

Q. 56   Do you seek prior permission from the authorities before proceeding on leave?

type

Q. 57   Do you report at the University on time? (Yes/ No / Sometimes - No.)
type

Q. 58   Do you seek permission from the authorities in case of early departure?
type

Q. 59   Do you offer private tuitions?
If yes, give details of the students, classes and the fee being charged?
type

Q.60   What kind of interpersonal relations do you have with:

(a)   Students?   type

(b)   Colleagues?   type

(c)   H.O.D.?   type

(d)   Deans?   type

Q. 61   Have you been served any letter asking you to explain yourself or has any disciplinary action been taken against you during the current academic year?   Yes/No

type

If yes, describe the matter and your view-point in brief.
type

Q. 62   Specify the areas of your success and failures during the year:
type

Q. 63   What steps do you plan to take to improve upon your past achievements and guard against past failures?

type

Q. 64   Do you feel you should be granted the annual increment? Justify.
type

Q. 65   Did you conduct online classes in the month(s) of April-June 2021 to finish off the pending course?
type

Q. 66   How many of the following did you take:
- Theory classes-
- Practical classes-
- Remedial classes-
- Revision classes-
- COSD classes-
- Short quizzes-

Q. 67   **How did you maintain a proper attendance record?**
type

Q. 68   **Which e-platform(s) did you use, predominantly, to conduct classes/ quizzes (besides Teams)?**
type

Q. 69   **How was your experience of switching from offline to online classes? (Explain briefly in terms of ease of transition, technical support available, problems encountered, solutions adopted, and students' response to the transition, as available with you)**
type

Q. 70   **Did you set question papers based on multiple-choice questions for the online Semester End Examinations held in June-July 2020?**
type

Q. 71   **If yes, were any errors in the questions reported during or after the exams? If yes, kindly give details.**
type

Q. 72   **Were you put on proctoring duty during the SEEs? If yes, what were the problems encountered and how did you resolve those?**
type

To the best of my knowledge, the above information is true.

Date: type   **Signature of the Faculty Member**